

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 21 March 2019

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| <p>MEETING: Bicester Strategic Delivery Board</p> <p>DATE AND TIME: 21 March 2019 at 10:30am</p> <p>VENUE: Meeting Room, 1st Floor, Franklins House, Wesley Lane, Bicester, OX26 6JU</p> | <p>Board Members:</p> <p>Cllr Barry Wood (CDC) (Chairman)</p> <p>Cllr Ian Hudspeth (OCC)</p> <p>Cllr Colin Clarke (CDC)</p> <p>Cllr Richard Mould (BTC)</p> <p>Cllr Lynn Pratt (CDC)</p> <p>Cllr Sean Gaul (BTC)</p> <p>Cllr Rose Stratford (BTC)</p> <p>Cllr Lawrie Stratford (OCC)</p> <p>Cllr Michael Waine (OCC)</p> | <p>Ian Collinson (Homes England)</p> <p>Peter Cox (Bicester Chamber of Commerce)</p> <p>Robert Jolley (Cherwell District Council (CDC))</p> <p>Rosie Rowe (NHS Clinical Commissioning Group (CCG))</p> <p>Phil Shadbolt (Bicester Vision)</p> <p>Lesley Tims (Environment Agency (EA))</p> <p>Attendance as required (MHCLG)</p> |
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| | TOPIC | PURPOSE | Action |
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| 1. | Apologies | Councillor Colin Clarke, Councillor Ian Hudspeth, Councillor Richard Mould, Councillor Lawrie Stratford, Councillor Rose Stratford, Councillor Michael Waine | |
| 2. | Notes of previous meeting and matters arising | The Board agreed the notes of 31 January 2019, with updates. | |
| 3. | NW Bicester Monitoring | <p>The presentation was given by Steve Hornblow, A2Dominion and Doug Drewniak, BioRegional. A handout was tabled "Elmsbrook at NW Bicester – achieving a true zero-carbon community".</p> <p>This is the second monitoring study carried out. The first study was not complete as there were not enough occupants on site. The data comes mainly from the shimmy tablet in each home. The monitoring period is by financial year. Travel data was collected by hard counters on the surface. Gagle Brook Primary School energy data was collated from manual meter readings. The energy centre data was provided by SSE.</p> <p>The response rate for the survey was 22 households, approx. 1/5th of the total occupied homes.</p> <p>To encourage alternative modes of transport, a new travel pack will be circulated w/b 25 March with a free bus pass, e-car promotion, car club and education information. Noted that there has also been a move to Electric Vehicles (EVs)/hybrid vehicles across the</p> | |

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| | | <p>site. A travel survey is due to be carried out in the next few weeks. Highlighted that there are still a number of construction vehicles on the site. There is some monitoring of car use but this is based solely on use of the car club vehicles. The car club is currently being sponsored with the aim to be self-funded by the end of Summer 2019.</p> <p>Lessons learned have already been circulated within the A2D Group and are being applied to other A2D housing schemes.</p> <p>The Chairman thanked the presenters for the very useful and interesting presentation. The Chairman also suggested combining the resident survey with another survey so that there isn't an overload of surveys.</p> <p>The Board noted the update.</p> | |
| 4. | London Road Crossing | <p>OCC's Infrastructure Locality Lead Cherwell & West gave a verbal update. The new Special Projects Manager for the London Road Crossing, the Oxfordshire Cambridge Expressway and East West Rail project will be in post early May and will attend future SDB meetings.</p> <p>Noted that the minor upgrade to signals work is due this week. OCC to confirm.</p> <p>A query was raised on container rail freight being transported from Ipswich and Felixstowe through Bicester.</p> <p>Action</p> <ul style="list-style-type: none"> The Board requested information on new rail freight traffic through Bicester to be brought to the next SDB meeting. <p>The Board noted the update.</p> | OCC |
| 5. | Oxford Cambridge Expressway | <p>OCC's Infrastructure Locality Lead Cherwell & West gave a verbal update. The new Special Projects Manager for the London Road Crossing, the Oxfordshire Cambridge Expressway and East West Rail project will be in post early May and will attend future SDB meetings.</p> <p>Phil Shadbolt, OxLEP Board Director updated the Board from OxLEP – the Local Industrial Strategy (LIS) has been submitted to Government and they have requested amends to the LIS taking into account the generation of the Oxford Cambridge Arc. Noted that this project is a high priority topic on the Government's agenda with high investment that will</p> | |

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| | | <p>impact Bicester.</p> <p>Action</p> <ul style="list-style-type: none"> The Chairman requested a note of the current position including the substantive consultation phase to be brought to the next meeting. <p>The Board noted the updates.</p> | OCC |
| 6. | Task and Finish Panel – Town Centre | <p>Councillor Lynn Pratt updated the Board on the work to revive the town centre.</p> <p>A workshop has been arranged with Bill Grimsey, Government retail guru, on 25 June. Invitations will be sent to all stakeholders.</p> <p>An Expression of Interest for the first phase of the Government Future High Street Fund to be submitted, deadline 22 March. Outcome expected Summer 2019. If successful, a detailed business case will need to be submitted. The purpose of the fund is to “support and fund local areas’ plans to make their high streets and town centres fit for the future”.</p> <p>Bicester was selected following a scoring model applied to all of the CDC’s towns.</p> <p>Robert Jolley gave background information on the Future High Street Fund noting challenges to the ‘Bicester tourism spine’ and how to promote the town.</p> <p>Phil Shadbolt offered the following points for Bicester:</p> <ul style="list-style-type: none"> (i) Bicester is unique as it has Bicester Vision as an organisation; (ii) Currently working on a feasibility study with Innovate UK for connected and autonomous vehicles and transport links between Bicester Motion (Bicester Heritage) and the town centre; and (iii) Park and Charge project – generating EV hubs within Bicester. Noted that Oxfordshire has the highest uptake of EVs, with Cherwell having the highest uptake in Oxfordshire. <p>The Bicester Delivery Manager noted the commitment of partners which puts Bicester in a positive position.</p> <p>The Board noted the updated.</p> | |

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| 7. | Task and Finish Panel – Healthy New Town | <p>The report provides progress on the HNT Programme.</p> <p>NHS funding for the demonstrator sites in the HNT Programme due to finish end March 2019. Cherwell District Council has agreed to provide ongoing funding to extend the programme and learning. Support from the Healthy Bicester partners in terms of time, expertise and engagement is also being sought to ensure that the programme retains its partnership approach.</p> <p>Two Sport England Executive Directors recently visited Bicester to learn about the HNT Programme and to discuss opportunities for Sport England to support this work in Bicester, Cherwell and across the county.</p> <p>A Celebration Event was held on 28 February 2019 with 60 organisations represented. The event was a ‘thank you’, to discuss the impacts taking place from the programme and planning for the next priorities. It was also agreed at the event that following the end of the NHS funding, the programme would now be known as ‘Healthy Bicester’.</p> <p>A successful Sixth Form Volunteers Fair took place on 8 February 2019. The event brings intergenerational benefits and adds to voluntary groups’ capacity.</p> <p>Other activities include cookery course skills run with the Bicester Food Bank, Bikeability courses for cycling skills and social prescribing. A delivery plan for all activities will be brought to a future meeting.</p> <p>The Chairman noted that this is a long term programme and that the delivery progress made it an easy decision for CDC to support and export the programme to other areas as well.</p> <p>The Chairman also offered help if needed to meet the demands of social prescribing.</p> <p>The Board noted the report.</p> | |
| Note | | Rosie Rowe left the meeting. | |
| 8. | Cherwell Industrial Strategy (CIS) | <p>Robert Jolley gave a presentation on the Cherwell Industrial Strategy (CIS), an ambitious economic strategy, and how it is aligned with the Local Industrial Strategy (LIS), the National Industrial Strategy (NIS) and how it coincides with the Oxfordshire Growth Deal.</p> | |

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| | | <p>This CIS is a long term 10 year economic plan (2020 – 2030). Work commended Summer 2018, next steps will be member and stakeholder workshops with the launch of the Strategy during Spring 2020.</p> <p>Lesley Tims advised the Board that the Environment Agency had been successful with funding to work on natural capital on the Oxford Cambridge Arc and is meeting Nigel Tipple, OxLEP Chief Executive, to discuss the opportunity of putting more natural capital* into the bid.</p> <p>*Natural capital is the natural environment and ecosystems, open spaces, parks, green corridors and what these give, and deliver to the economy, socially and their value.</p> <p>Action</p> <ul style="list-style-type: none"> • Invite Alison Smith, from the Environmental Change Institute at Oxford University, to the next meeting to give information on the value of green spaces. <p>The Board noted the update.</p> | Bicester Delivery Team |
| Note | | Lesley Tims and Peter Cox left the meeting. | |
| 9. | Garden Town Programme | <p>The report updates the Board on the Garden Town Programme.</p> <p>Further funding of £770k has been received and the report highlights where the spend will be made including development briefs for town centre and environmental works; healthy place making and support for the team to sustain delivery.</p> <p>The Board noted the report.</p> | |
| Note | | Phil Shadbolt left the meeting. | |
| 10. | Development Update | <p>The report provides the current position on development updates with two outline planning applications to be discussed at CDC's Planning Committee in April 2019.</p> <p>The Board noted the report.</p> | |
| 11. | Bicester Project update | <p>The report updates on Bicester projects by the Bicester Delivery Team.</p> <p>The Park and Charge project comes to a conclusion end March 2019 and gives the opportunity to look at 2nd stage funding. All organisations involved currently exploring a</p> | |

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| | | <p>way to submit the next bid.</p> <p>ERDF ISfB project – following the launch event on 6 February 2019, over 250 businesses attended with 50 businesses signed up to be a member of Oxfordshire Greentech.</p> <p>The Board noted the update.</p> | |
| 12. | Project Bids | <p>The report provides the current position on project bids submitted by the Bicester Delivery Team. No comments made.</p> <p>The Board noted the report.</p> | |
| 13. | Risk Log | <p>Updates to risks shown or marked as “no change”:</p> <ul style="list-style-type: none"> • Risk 3e - amended wording in risk description from “decisions” to “information”. Tolerate changed to Treat. Updated mitigation. • Risk 4a – Reduced risk score from 8 to 4 and change from yellow to green. Update provided. • Risk 5a – Reduced risk score from 9 to 3 and change from yellow to green. Update provided. • Risk 5b – Update provided. <p>The Board agreed the Log.</p> | |
| 14. | Press release summary and agreed communication messages | <p>The Board noted the press release report and agreed the following communication messages:</p> <ul style="list-style-type: none"> • Working with A2D and raising awareness of the NW Bicester monitoring. • Extension of HNT Programme • Garden Town funding | |
| 15. | Forward Plan | <p>The Board noted the Forward Plan and additional items to be included:</p> <ul style="list-style-type: none"> • July meeting – update on Oxford Cambridge Arc • July meeting – Alison Smith to update on value of green space | |
| | Date of next meetings | <p>2019 dates: 25 July, 31 October</p> <p>Venue: Franklins House, Bicester</p> | |